

International Exhibition for Information and Communication Technologies dedicated to Africa

Under the auspices of The Ministry of Digital Economy, Telecommunication and Innovation, Ivory Coast

Under the auspices of The Ministry of Communication Technologies, Tunisia

6th
EDITION



TOWARDS

INNOVATIVE DIGITAL SOLUTIONS

INTERNATIONAL FORUMS
FINTECH, E-HEALTH, INDUSTRY 4.0,
TRAINING 4.0, E-AGRICULTURE

30-31 MAY and
01 JUNE 2022
ABIDJAN, IVORY COAST

> **AKWABA!**

EXHIBITOR FILE

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ORGANIZERS



IN PARTNERSHIP WITH



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1. USEFUL INFORMATION

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ORGANIZATIONAL ARRANGEMENTS

Date : 30-31 MAY and 01 JUNE 2022

Place : Abidjan (Ivory Coast)

Exhibition time for Exhibitors : From 9 am to 6 pm

Exhibition time for visitors : From 10 am to 6 pm

2. SITIC AFRICA ABIDJAN 2022

SITIC AFRICA ABIDJAN 2022 is an international platform for Business to make known the African and International Offer in the digital.

2.1. Offer

SITIC AFRICA ABIDJAN 2022 6th edition presents a African and International offer in the Digital with an opening on the novelties such as 5G, Internet of Things, Big Data, and Industry 4.0...

Many Business delegations are already announced coming SITIC AFRICA ABIDJAN 2022 mainly from Sub-Saharan Africa, North Africa and developed countries, particularly France.

As every year, the Tunisian Professional Association of Banks in partnership with Tunisie Afrique Export mobilizes the Tunisian, African and International Banks and Financial Institutions at this important international digital event.



SITIC AFRICA ABIDJAN 2022 has 3 important components:

1ST PART :

Presentation of the Tunisian, African and International offer in national pavilions and companies booths. Three Pavilions of Honor will be erected in the name of the Ivory Coast, France and Tunisia, in the logic of triangular cooperation.

2ND PART :

B2B meetings in a dedicated space :

These meetings are open to Exhibitors and Tunisian, African and International order givers. A triangular cooperation sub-space France-Tunisia-Ivory Coast will be included in this component.

3RD PART :

INTERNATIONAL FORUMS AND WORKSHOPS :

Five International Forums will be held throughout the three days of the Exhibition.

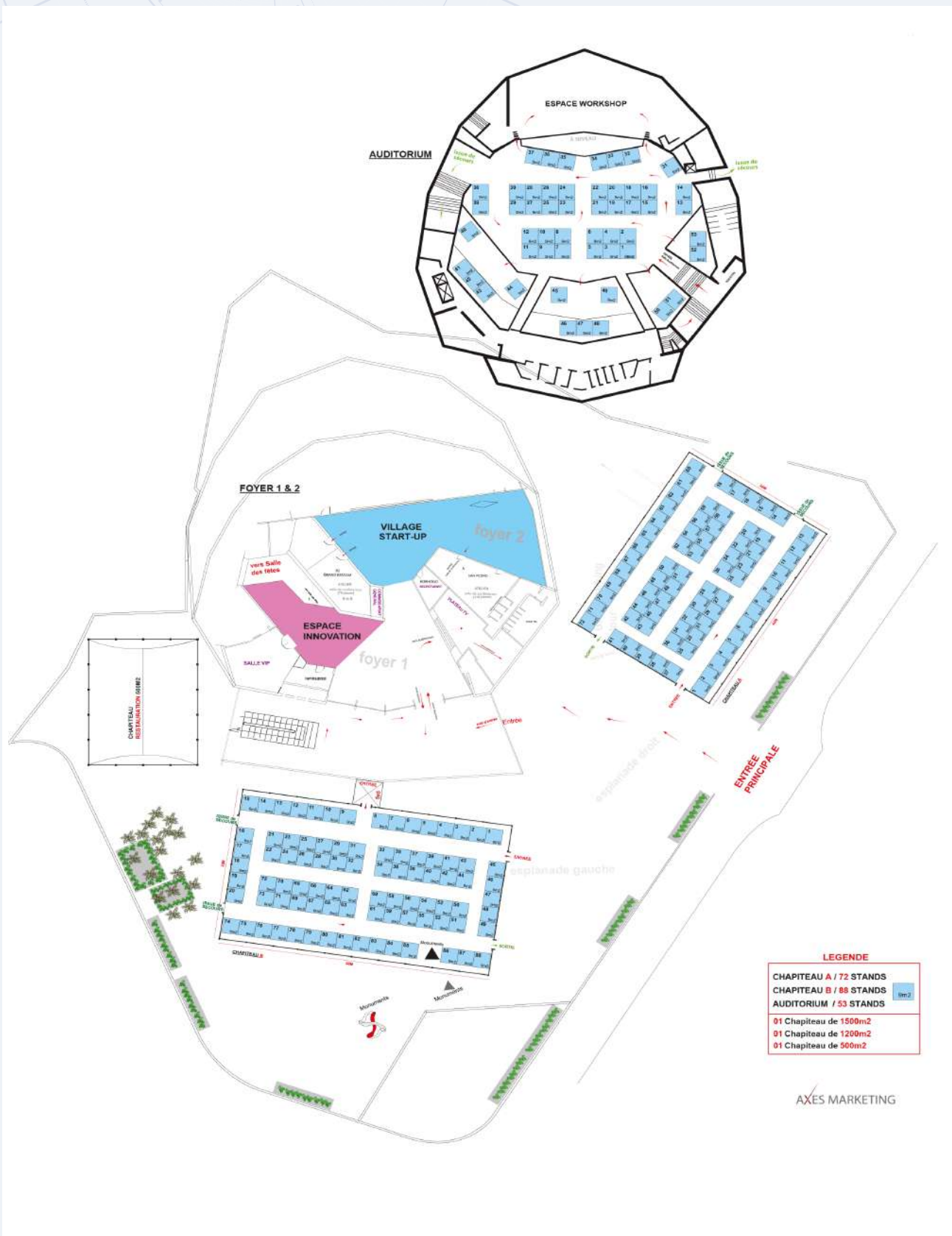
- 5th edition of the Fintech International Forum in partnership with the Tunisian Professional Association of Banks involving the Ivorian, French, African and European financial sector.
- 4th edition of the International Forum E-Health in Africa in partnership with the with the Ivorian authorities and health professionals in Africa.
- 3rd edition of the International Forum Industry 4.0.
- International Forum Training 4.0 with the participation of African and Western Public and Private Universities..
- International Forum E-agriculture

2.2. WHY YOU SHOULD EXHIBIT ?

- To give visibility to your business and meet potential customers among the 5000 professional visitors from Tunisia, Africa, Asia, Europe and America.
- To have access to targeted B2B meetings with Ivorians, Tunisians, French, Africans and Internationals order givers.
- To participate in the International Forums organized as part of the SITIC AFRICA ABIDJAN 2022: Fintech, E-Health, Industry 4.0, E-Agriculture.
- Possibility to organize a workshop dedicated to your company.
- To meet the institutions African and Western of higher education and vocational training of the public and private sector active in the digital sector.
- To meet African and international speakers active in the digital ecosystem.
- To meet the Starts Up African active in the digital sector.



2.3. EXHIBITION GENERAL PLAN SITIC AFRICA ABIDJAN 2022 ABIDJAN IVORY HOTEL



2.4. SITIC AFRICA ABIDJAN 2022 PROGRAM

SUNDAY MAY 29TH 2022	
	Arrival of Foreign Delegations
20h00 – 22h00	Welcoming cocktail in honor of Foreign Delegations offered by the Ivorian Authorities
MONDAY MAY 30TH 2022	
09h00 – 18h00	Opening hours of SITIC AFRICA ABIDJAN 2022
10h30 – 11h30	Inauguration of SITIC AFRICA ABIDJAN 2022
11h30 – 13h00	Opening Ceremony SITIC AFRICA ABIDJAN 2022 and INTERNATIONAL FORUM ON THE NEW DIGITAL FINANCIAL SOLUTIONS
15h00 - 17h30	INTERNATIONAL FORUM ON THE NEW DIGITAL FINANCIAL SOLUTIONS : PANEL 1
15h00 – 17h30	INTERNATIONAL FORUM ON INDUSTRY 4.0 & LES INFRASTRUCTURES NUMERIQUES
18h30 – 21h30	Cocktail Networking in honor of Exhibitors and Foreign Delegations
TUESDAY MAY 31ST 2022	
09h00 – 18h00	Opening hours of SITIC AFRICA ABIDJAN 2022
10h00 – 12h30	INTERNATIONAL FORUM ON THE NEW DIGITAL FINANCIAL SOLUTIONS : PANEL 2
10h00– 12h30	INTERNATIONAL FORUM ON E-HEALTH IN AFRICA
10h00 – 13h00	B2B Meetings
15h00 - 17h30	INTERNATIONAL FORUM ON THE NEW DIGITAL FINANCIAL SOLUTIONS : PANEL 3
15h30 - 18h00	Continuation of B2B meetings
WEDNESDAY JUNE 01ST 2022	
09h00 – 18h00	Opening hours of SITIC AFRICA ABIDJAN 2022
10h00 – 12h30	INTERNATIONAL FORUM Training 4.0
10h00 – 13h00	Continuation and closing of B2B Meetings
15h00 – 17h30	INTERNATIONAL FORUM E-Agriculture
18h00	Closing of the Exhibition

Several Workshops are planned on topics related to IT business to be organized in the framework of SITIC AFRICA ABIDJAN 2022.

3. EXHIBITOR ORDER FORM

RESERVED FOR THE ORGANIZER

Reception Date:	Customer Code	Booth N°

RESERVED FOR THE EXHIBITOR

Company name:		
Adress		Website
Phone		Fax
Trade Register		Tax identification number

CONTACTS

Company legal representative / Exhibitor

Name : (Ms/Mrs/Mr.)
E-mail :

Project manager

Name: (Ms/Mrs/Mr.)	
Position :	Phone :
Mobile :	Fax :
E-mail :	Website :

BOOTHS TARIFFS

Booth Number (on map)	Booth Size	m ²
Basic booth (09 m ²) <input type="checkbox"/>	266 000 FCFA HT x 09 m ² = 2 394 000 FCFA TF +18%VAT 400 € HT x 09 m ² = 3 600 € TF +18% VAT	
Stand (plus de 09 m ²) multiple de 9 (9, 18, 27,...) <input type="checkbox"/>	266 000 FCFA HT x = FCFA TF +18% VAT 400 € HT x = € TF +18% VAT	

N.B : Standard Booth layout :

Including : (01) Table + (02) Chairs + Separators panels in melamine, (01) 220V Outlet et signaling.

Other communication media :

/___/ Advertising page (inside page) in the exhibitor catalog	325 000 FCFA TF +18%VAT 500 € TF +18%VAT
/___/ 30s advertising spot / led screen	1 300 000 FCFA TF +18% VAT 2 000 € TF +18%VAT
/___/ Logo on exhibition map	390 000 FCFA TF +18%VAT 600 € TF +18%VAT
/___/ Logo on badge	390 000 FCFA TF +18%VAT 600 € TF +18%VAT
/___/ Link to the company website on the mobile application	650 000 FCFA TF +18%VAT 1 000 € TF +18%VAT



3. EXHIBITOR ORDER FORM (following)

TOTAL ORDER		
Total Booth in TF	= _____ = _____	FCFA / TF € / TF
Total Communication Media in TF	= _____ = _____	FCFA / TF € / TF
Total Order in TF	= _____ = _____	FCFA / TF € / TF
VAT 18%	= _____ = _____	FCFA / TF € / TF
TOTAL TAXES INCLUDED	= _____ = _____	FCFA €

Company stamp and signature

Done at :the...../...../.....

4. TERMS AND CONDITIONS

These General Conditions of Sale are set to sell spaces by the Company SITIC AFRICA to exhibitors SITIC AFRICA ABIDJAN 2022, scheduled from 30-31 May and 01 June 2022 in the Abidjan Exhibition Park, Abidjan (Ivory Coast). These Terms and Conditions apply to all orders placed by Exhibitors, hereinafter called "the CUSTOMER", on the services offered by the Company SITIC AFRICA. The placing of an order implies express acceptance of these General Conditions of Sale which prevail over any other provisions, notably General Conditions of Purchase of CUSTOMER.

Article 1 - Participation Requirements

SITIC AFRICA determines categories of CUSTOMERS and establishes the list of products and / or services presented. The CUSTOMER may present only equipment, products, processes and services manufactured or designed as a company or as an agent or dealer. SITIC AFRICA, after examination, could exclude products and / or services which do not appear to correspond to the subject of the Exhibition, or allow the presentation of products and / or services that are not part of the list but for interest to the exhibition.

Article 2 - Order Form

Form Any company wishing to exhibit send an order form to SITIC AFRICA as described in «REQUEST FOR RENTAL / BOOTH EXHIBITION», except if SITIC AFRICA refuse the application. Sending this application form constitutes a firm and irrevocable commitment to pay a deposit of 50% (Fifty percent) of the price of the booth rental and associated costs.

Article 3 - Order

All orders must be filled directly in the order form available of the «REQUEST FOR RENTAL / BOOTH EXHIBITION» addressed by SITIC AFRICA to the CUSTOMER. The order form is to be sent by the CUSTOMER to SITIC AFRICA no later than May 01, 2022, otherwise the order considered late, will be considered, as long as acceptance is still feasible, with an increase in the amount **to pay to be previously indicated by SITIC AFRICA to the CUSTOMER . An order will be considered only if accompanied by the payment (or its proof) of 50% (fifty percent) of the total amount due (including for late order, of the increase).** Acceptance by SITIC AFRICA will be materialized by sending to the CUSTOMER an invoice. In the absence of Regulation and subject to the provisions of the preceding paragraph, SITIC AFRICA reserves the right not to perform the service requested. The CUSTOMER alone bears the consequences of any late that his situation will lead. Any order cancellation must be notified to SITIC AFRICA, necessarily in writing, no later than 20 calendar days before the date of the beginning of the exhibition, the amounts paid as a deposit by the CUSTOMER to SITIC AFRICA remain acquired by SITIC AFRICA, as compensation, even if Organizers In partnership with there is a Relocation to another exhibitor. Any cancellation notified after the deadline will be subject to billing of the entire services. In case of non acceptance of the order by SITIC AFRICA and in case of rejection of the order by SITIC AFRICA, the amount paid as deposit for the order will be refunded. In contrast, and as indicated above, if the CUSTOMER cancels his participation these amounts will be acquired to SITIC AFRICA.

Article 4 - Execution of the Order

Unless explicitly stated otherwise, any execution of a command includes the delivery, installation and recovery of the goods leased, to the booth of the CUSTOMER. Depending on the case, at the time of delivery and recovery, delivery and recovery forms will be prepared contradictorily. Except complaint contained in the delivery receipt or established by email or fax within a period of six (06) hours after delivery, the goods will be deemed accepted and in good condition and comply with the order; it must be returned in the same condition at the end of the rent. Due to requirements and stock availability or time constraints, SITIC AFRICA expressly reserves the right to provide instead of the items ordered, any item equivalent to meet the same requirements of the CUSTOMER; In case of total or partial refusal of the CUSTOMER expressed at the time of delivery and commissioning instead of the replacement item, the CUSTOMER shall be considered to accept and subscribe to the obligations resulting. Unless prior express consent of SITIC AFRICA, no change or transformation may be made on the leased item; the CUSTOMER expressly undertakes to use the leased item in accordance with its usual purpose, doing nothing to entail deterioration or disappearance, to bring his necessary and normal maintenance to comply with all specific recommendations and usage tips that have made it SITIC AFRICA at the time of delivery. Except fact attributable to the CUSTOMER, SITIC AFRICA will make every effort to correct any failure or Technical problem occurring in a leased item. If it is found that this is imputable to the CUSTOMER, SITIC AFRICA will charge thereto the cost of its intervention.

The execution or the availability by SITIC AFRICA of all or part of services is conditioned by the technical feasibility and / or the available stock. It is specified as for the realization of all or part of the services, subject matter hereof, SITIC AFRICA will appeal to specialized companies for which the CUSTOMER declares having perfect knowledge and accept.

Article 5 - Assignment / Sublease

Unless prior written permission of SITIC AFRICA CUSTOMER cannot any assign, sublet or share, with or without payment, all or part of his concession inside the Exhibition. However, many CUSTOMERS may be allowed to perform overall presentation, provided that each of them should submit a prior request for approval to SITIC AFRICA and sign an application for co-participation.

Article 6 - Withdrawal

In case of cancellation or in case of non occupation of the booth for whatever reason, amounts paid and / or due wholly or partly under the rented booth, vest SITIC AFRICA even if relating to another exhibitor. In the event that a CUSTOMER, for whatever reason, does not occupy his stand 12h before the opening of the Exhibition, he is considered resigned. SITIC AFRICA may dispose of the booth of the failed CUSTOMER without the latter can claim refund or compensation, even if the stand is assigned to another CUSTOMER.

Article 7 - Mounting And Dismantling

SITIC AFRICA determines the schedule for mounting and installation of booths prior to the show opening. It also determines the dismantling schedule of the booths, and removing equipment, materials and products as well as delays restoring order after the show as indicated in the "USEFUL INFORMATION". With regard in particular to the dismantling, removal and restoring order, SITIC AFRICA may proceed at the expense and risk of the CUSTOMER, the operations that have not been made by the CUSTOMER on time. Disrespect CUSTOMER by the deadline of occupation of locations permits SITIC AFRICA to demand payment of penalties and damages.

Article 8 - Specific Authorizations

Any development, any installation of machinery or equipment that can be set up or mounted only by borrowing other CUSTOMERS booths is done with the authorization of SITIC AFRICA and on the date fixed by it.

Article 9 - Allocation of Booths

SITIC AFRICA establishes the layout of the Exhibition and distributes locations freely, taking into account as far as possible the wishes expressed by the CUSTOMER, the nature of the products and / or services he provides, the disposition of the booth he proposed to install and, if necessary, the date of registration and the request for participation. SITIC AFRICA may modify the size and the layout of the area requested by the CUSTOMER. This change does not allow CUSTOMER to unilaterally terminate his engagement to participate. The location of the booth assigned to a CUSTOMER is communicated to him by a map. The map indicates the general division of islands surrounding the booth allocated as indicated in the "EXHIBITION MAP". CUSTOMER must recognize the position and dimensions of his location which have been allocated to him on site (drawings and schemes being indicative only). He will take the location in the state he will find and will leave it in the same state. Any damage caused to the location due to the CUSTOMER is at his own expenses.

Article 10 - Installation and Decoration of Booths

The installation of the booths is designed according to the map drawn up by SITIC AFRICA. The special decoration of the booths is carried out by the exhibitors and under their responsibility. It must comply with safety regulations issued by the authorities and the general layout for decoration and signage drawn up by SITIC AFRICA. This latter determines the display conditions, the conditions of employment of all sound, light or audiovisual, as well as the conditions under which may be all shows, attractions promotional operation, animation, or surveys, opinion survey inside the Exhibition. It determines the same conditions in which photography or sound recording is authorized Organizers In partnership with within the enclosure of the exhibition. SITIC AFRICA reserves the right to remove or modify installations that would affect the overall look of the exhibition or interfere with the neighboring CUSTOMERS or the public, or who do not comply with the map and the layout previously submitted for its approval. SITIC AFRICA may reconsider the authorization for discomfort caused to neighboring CUSTOMERS, or to the exhibition in general.

Done at :the...../...../.....

The customer
(Read & approved)

4. TERMS AND CONDITIONS (following)

Article 11 - Refit of the Location

SITIC AFRICA disclaims all responsibility for structures or installations built by CUSTOMERS. These latter are taking the locations in the state where they find them and must leave them in the same state. Any damage, including premises and facilities in which is held the Salon, caused by any CUSTOMER nor by their installations, equipment or goods is charged to of the CUSTOMER.

Article 12- Goods

Each CUSTOMER arranges himself the transport and reception of goods sent to him. He might comply with the instructions of SITIC AFRICA relating to the regulation of entry and exit of goods. The products and materials brought to the Exhibition may not, under any pretext whatsoever come out during the exhibition.

Article 13 - Cleaning

SITIC AFRICA makes CUSTOMERS accountable for clean condition of their stands for the duration of the exhibition. The CUSTOMERS may not perform by themselves the cleaning of their stands, in which case the cleaning is performed by the provider officially designated for booths cleaning. Booth cleaning is free but cleaning of the displayed products is charged. The booths cleaning costs at several levels are available on request.

Article 14 - Fluids

The connections of booths to the electricity networks, is charged to SITIC AFRICA for equipped booths and at the expense of CUSTOMERS for semi-equipped booths. In addition, the organizer will provide CUSTOMERS with semi-equipped booths, a socket 220V.

Article 15 - Customs

It is for each CUSTOMER to complete customs formalities for equipment and products coming from abroad. SITIC AFRICA cannot be held responsible for any difficulties that may arise during these formalities.

Article 16 - Exhibitor Badges

Badges Exhibitors giving access to the Exhibition are, under conditions determined by SITIC AFRICA, issued to CUSTOMERS according to the surface rented by the CUSTOMER.

Article 17 - Invitations

Invitation cards destined to visitors that CUSTOMERS wish to invite are issued by the SITIC AFRICA upon written request from the CUSTOMER. Their number will be decided by SITIC AFRICA. Only Exhibitors Badges and invitation cards issued by SITIC AFRICA can provide access to the Exhibition.

Article 18 - Security

The CUSTOMER is obliged to respect the safety measures imposed by the Judicial or Administrative Authorities and security measures taken by SITIC AFRICA. This latest reserves the right to verify compliance with these measures. Oversight is provided under the control of SITIC AFRICA; decisions concerning the application of safety regulations are implemented immediately.

Article 19 - Liability - Insurance

As from the delivery of the goods until its return, the CUSTOMER has the custody and responsibility of it, by applying the provisions of the legislation. As such, he is responsible for any damage or loss that may affect such goods for the duration of its lease until it materialized restitution, if appropriate, by countersigning good recovery receipt referred above. In case of damage or loss of the rented goods the CUSTOMER will be indebted for repair costs of those goods or their replacement value as new at the date of loss, as well as any pecuniary and intangible harm arising there from, including that arising from its unavailability. Accordingly the CUSTOMER has the obligation to take, with a company authorized to carry on insurance operations in Tunisia, (i) a contract covering all risks including goods leased against the risks of theft, fire, explosion, damage water, broken machine, (ii) a contract covering the financial consequences of civil liability that could be incurred due to bodily injury, material and immaterial, consequential and / or nonconsecutive caused to third parties including SITIC AFRICA, because the use of leased goods. He might be able to justify, at any time, at first request to SITIC AFRICA. He will also provide, SITIC AFRICA, a certificate for this insurance at the latest four (04) weeks before the start of the event. If SITIC AFRICA should be held liable for breach of all or part of an order, its liability will be limited to the amount of services involved to the exclusion of all other damages, which the CUSTOMER expressly waives. All goods delivered remain the property of SITIC AFRICA and / or its partners.

SITIC AFRICA ensures CUSTOMERS the civil liability but it is not responsible for theft or damage that may occur during the mounting, dismantling, during the exhibition period. To avoid potential problems of theft, it is forbidden to receive visitors at the stands after 6:30 pm. It is, specifically, to the non-compliance of the assembly, the non-compliance with safety rules and the non-occupation of the booth. An indemnity is then due from the CUSTOMER by way of damages and as reparation for moral or material harm suffered by the Exhibition. This indemnity is at least equal to the amount of participation that remains to SITIC AFRICA, without prejudice to any additional damages which may be demanded.

SITIC AFRICA in this regard has a right to retain the items on display and furniture or decoration belonging to the CUSTOMER.

Article 20 - Price

The price of the booths are indicated by SITIC AFRICA in the «APPLICATION RENT / BOOTH EXHIBITION» and can be revised by it in case of modification of the component items including in case of change in the price of materials, labor, transportation and services as well as tax and social charges.

Article 21 - Payment Terms

Payment of the booth rental and associated costs is made according to the determined deadlines by SITIC AFRICA and communicated to the CUSTOMER in the «ORDER FORM / GENERAL CONDITIONS OF PAYMENT.» For late application of participation, the first payment is equal to amounts already due at the relevant date. It is the same for CUSTOMERS on the waiting list who benefit from the allocation of a booth in favor of a withdrawal. A first payment of 50% of the amount with taxes of the order is due at the time of the order. The balance of the invoice is due before April 28, 2022. Not having done this second payment to date or in case of cancellation of the CUSTOMER after May 22, 2022, the total amount of the invoice will be payable as compensation, even if the booth location is let to another exhibitor. SITIC AFRICA also reserves the right to dispose of the location and would not be obliged to reimburse the CUSTOMER the amounts already paid. The products and services whose price is not stated in the Order will be calculated case by case. In case that some services would be subject to an additional invoice, it must be paid within three (03) calendar days of receipt.

Article 22 - Force majeure

SITIC AFRICA ne sera pas considérée comme responsable ni défailante pour tout retard ou inexécution consécutive à la survenance d'un cas de force majeure habituellement reconnu par la jurisprudence ivoirienne.

SITIC AFRICA will not be held responsible or defaulting for any delay or failure consecutive to the occurrence of a force majeure usually recognized by ivoirien Jurisprudence.

Article 23 - Tolerances - Modifications

Any tolerance of SITIC AFRICA on the failure or poor performance by the CUSTOMER for any of the present General Conditions of Sale and Rental cannot in any case, and whatever the duration, be generating any right for the CUSTOMER or modify in any way the nature, extent or the performance of its obligations.

Article 24 - Applicable Law

By express agreement between the parties, the agreement born of a duly accepted order is subject to Tunisian law. For convenience, an official translation into the CUSTOMER language of these General and Specific Terms of Sale and Rental was established. However, in case of dispute, only the French text would be retained. The parties will endeavor to resolve amicably and with the utmost dispatch any dispute that may arise between them concerning the validity, interpretation, execution or termination of the contract. Any dispute that cannot be resolved will be the exclusive jurisdiction of the Courts of Tunis.

Article 25 - Amendment of Regulation

SITIC AFRICA reserves the right to rule on all cases not provided for in this Regulation and to add new provisions whenever it is necessary, while informing the CUSTOMER in writing.

Article 26 - Disputes

Claims relating to the performance of the services must be made in writing to SITIC AFRICA before closing the event to the public, to be recognized and taken into account. Any action begun before the expiration of fifteen (15) days from the statement is, the formal consent of the CUSTOMER declared inadmissible. In case of dispute the Courts of Tunis are competent.

ALL PURCHASE ORDERS AND PAYMENTS ARE TO BE ISSUED EXCLUSIVELY IN THE NAME OF THE ORGANIZER, SITIC AFRICA..

Done at :the...../...../.....

The customer
(Read & approved)



THE HUB OF AFRICAN
EXPERTS IN DIGITAL

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